

**Health & Safety: Annual review of performance in 2022 and the plans for 2023**

**SUMMARY**

This report reviews the Authority's Health & Safety arrangements for the calendar year **2022**, presents the Authority's Health & Safety Plan for **2023**

**RECOMMENDATION(S)**

The Authority is asked to:-

- 1) Note the Annual Health & Safety Performance Review 2022 and Action Plan for 2023 (Appendix 1)

**1. Introduction**

The Authority has Health & Safety duties and responsibilities which are detailed in a range of Health and Safety legislative requirements. This includes the development and management of the Authority Health and Safety Policy, as well as supporting procedures and associated guidance documents. The documented system is subject to an annual review which happened at the previous Authority meeting in light of changes related to Young Persons.

This report reviews the Authority's Health and Safety performance in 2022, including a review of the 2022 action plan and a provides a new action plan for 2023.

The reporting period for Health and Safety is January to December.

**2. Performance review and action plan**

Appendix 1, the annual performance review and action plan shows:

- An assessment of performance in 2022 compared to the year before
- A summary of the actions completed in 2022
- A draft action plan for 2023

There were four incidents/accidents in 2022, which represents a decrease against the seven reported in 2021. This reduction is related to fewer customer driving incidents due to improved controls on the site. There was one RIDDOR incident related to a member of staff driving a private vehicle on company business, although the staff member was not at fault.

Completed hazard cards have increased from 115 in 2021 to 150 in 2022. This shows improved use of the system, although it is not being fully utilised by all employees.

Good progress was made against the 2022 action plan with only two actions (H&S corporate training and a lone working programme) being rolled over into 2023. In addition to these points, the 2023 action plan focuses on hazard reporting, further support to circular economy activities, active travel and support to Borough sites.

- 3. Financial Implications** - The work delivered in 2022 is within the budgeted amount of £60,000.
- 4. Legal Implications** – There are no legal implications because of this report.
- 5. Impact on Joint Waste Management Strategy (JMWMS)** – Health & Safety will impact on and be influenced by all the JMWMS policies, but in particular: Policy 7: The West London Waste Authority and constituent Boroughs will seek to provide waste management services that offer good value, that provide customer satisfaction and that meet and exceed legislative requirements.

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